



'To make a positive and profound contribution to the neighbourhoods we work in - inspiring and empowering people to succeed in life'

Community Connectors Project Grants

*Building stronger connections in
South Gloucestershire*

For further information, please don't hesitate to contact
Robin Woodward
Community Connectors Team Leader
07801 710368
Robin.woodward@curo-group.co.uk



Community Connector Project Grant Guidelines

What is the Community Connectors Project?

Well, in short the project is aiming to increase opportunities for people to become more connected to their local community. It aims to do this by identifying the interests, assets and priorities of the people in the area and supporting them to develop new activities that tap into this. The project is being run across South Gloucestershire. The Community Grant can be used to assist with these projects.

Aim of the Community Connectors Project Grants

The aim of the Community Connectors Project Grants is to enable you to achieve your project.

How much can I apply for?

The grants are for those who require a fairly small amount of funding (up to £200) in order to make their activity a success.

For example, a group who may require some small equipment to enable their activity to function such as a tea urn for social gatherings or a CD player for exercise classes.

What sort of projects do you fund?

Projects can look to benefit a particular 'client group', eg. older people; disabled people in the neighbourhood.

What won't you fund?

- Revenue costs such as salaries / wages
- Capital projects such as building works

Criteria – who can apply?

The Community Connectors Project Grant welcomes applications from community groups across South Gloucestershire.

A minimum of four people from the local area must benefit from the project

Please note: If you are an individual seeking funding then still do contact us. We will endeavour to match you up with like minded individuals / community groups in order to support your idea!

To apply for this grant you do not need to have your own bank account but will need permission to use an account of a group that does have one. If this is a problem we will endeavor to purchase items on your behalf.

Who awards payment?

A Resident Funding Panel.

The Panel comprising of residents from across South Gloucestershire.

The recommendations of the Panel are final and no appeal can be made against any decision made.

Community Connectors Project Grant Guidelines

What happens next?

Once we have received your application, the Community connectors will look at your application before it is put before the Resident Funding Panel. They may need to contact you for further information.

The Resident Funding Panel meets regularly throughout the year.

Within seven working days of the Resident Funding Panel meeting you will receive a letter telling you of the Panel's decision.

If your application is successful, you will receive a letter informing you of the amount of grant that has been awarded, how the grant is to be used and an acceptance form. This will need to be completed and returned so that payment can take place.

If we do not receive a signed acceptance form from you within three months, the offer will be withdrawn.

Monitoring and Evaluation

Three months after a grant has been paid, or the project start date a Community Connector will ask for an Evaluation Report on how the grant has been used. The Community Connector will send you the appropriate Evaluation Form to complete.

The Community Connector may at any time request a visit to your activity/project.

Need help?

If you require help to complete the form, please don't hesitate to contact us.

Robin Woodward on 07801 710368

General guidelines:

Applicants must understand that their event is privately organised and therefore Curo has no responsibility or liability towards such an event

Organisers must ensure that they have sufficient insurance cover in respect of general public liability, damage or loss and any health and safety matters

Send the completed form / documentation to:

Robin Woodward
Community Connectors Project
24 Severn Road
Weston super Mare
North Somerset
BS23 1DN

Community Connectors Project Grant Application

Name of Group:

Name of Activity:

Date of Activity:

Type of purchase:

Date of intended purchase:

1st Contact Name:

2nd Contact Name:

Position within the group:

Position within the group:

Address:

Address:

Postcode:

Postcode:

Tel. No:

Tel. No:

E-mail:

E-mail:

Best time to contact:

Best time to contact:

Briefly tell us about your group:

Is your group accessible to all?

Yes

No

Is it open to the wider community?

Yes

No

When did your group start?

What is the total amount of grant you are requesting?

Describe your activity / purchase and the health and wellbeing benefits it will bring to your group and/or wider community.

How many people are likely to benefit from this project?

How many of these are likely to be local residents?

What will the activity / purchase cost? Please give a detailed breakdown (where applicable) of all costs and **identify which elements you would like Curo to fund.**

Items	Amount £	Amount requested from Curo £
TOTAL		

Have you sought funding/raised funding from elsewhere (please detail if applicable):

Funding source	Amount £	Applied for	Secured

How many people are involved in your group?	
Number of Committee Members	
Number of members	
Number of people who will benefit from this project	

Does your group have a set of rules or constitution? Yes No
 (it is not essential that you have one)
 If 'Yes' please enclose a copy with your application

Can you indicate what (if any) funds your group has. This could be by means of a bank statement or copy of your current income and expenditure.

Yes No

Does your group have its own bank account?

Yes No

Bank / Building Society details:

Name of Account

Name of Bank:

Bank Branch

Sort Code

Account No.

If you do not have a Bank/Building Society Account, is there an organisation who will receive the grant on your behalf?

Yes No

What is the name / details of the organisation:

Bank / Building Society details of the organisation:

Name of Account

Name of Bank:

Bank Branch

Sort Code

Account No.

Where possible can you please provide us with an email address. This will help us when processing payments.

Thank You

Your email address

We may need to see a signed agreement between your nominated organisation and your group detailing the arrangements that have been made to accept and administer the grant.

Monitoring of Grant

If your group is successful in receiving funds, three months after the activity / purchase has been made, we will write to you enclosing an evaluation form which needs to be completed.

One of the Community Connectors may visit your group to find out more about what has been achieved.

If you are unable to use the grant for its intended purpose within 12 months we will expect the grant to be returned.

Declaration

We declare that the information given on this Application Form and any documentation accompanying this form is accurate and true to the best of our knowledge.

Signature 1 Position

Signature 2 Position

Date

CHECKLIST: Have you

- **Answered all of the questions on the form**
- **Enclosed a copy of your rules or constitution where applicable**
- **Enclosed a copy of your latest bank statement or copy of your current income and expenditure if applicable (see guidelines)**
- **Signed the Form (2 signatories)**